

# Northwest Florida State College- Veteran Affairs Office

## VA Student Briefing

100 College Blvd. Student Services Center

Phone: (850) 729-5375; Fax: (850) 729-4912; va@nwfsc.edu

\_\_\_\_\_  
Last Name

\_\_\_\_\_  
First Name

\_\_\_\_\_  
MI

\_\_\_\_\_  
Student ID#

\_\_\_\_\_  
Address

\_\_\_\_\_  
Student Social Security #

\_\_\_\_\_  
City/State/Zip

\_\_\_\_\_  
NWFS e-mail address

\_\_\_\_\_  
Home/Cell Phone

\_\_\_\_\_  
Work Phone

\_\_\_\_\_  
Name of Program (as listed in College Catalog)

Applied for Educational Benefits Vets.gov?  YES  NO

Have you previously used VA benefits?  YES  NO

Chapter: \_\_\_\_\_

Are you on Active Duty?  YES  NO

Branch of Service upon separation:  
\_\_\_\_\_

Transient Student?  YES  NO

Transient Form on file at NWFS ?  YES  NO

Parent School: \_\_\_\_\_

Transient students must provide a Parent School Letter or register through  
Florida Virtual Campus: <https://www.floridashines.org/>  
\_\_\_\_\_

**Educational Benefit:**  MGIB (Ch. 30)  Post 9/11 (Ch. 33)  VA Voc Rehab (Ch. 31)  
 Reservist (Ch. 1606)  Fry Scholarship (Ch 33)  Dependent (Ch. 35) Dependents DVA File # \_\_\_\_\_

### Please Read and Initial each item

\_\_\_1. I understand that I am responsible for information in the [NWFS catalog](#) and the [NWFS Student Veteran Handbook](#). Contact Department of Veterans Affairs (DVA) at [www.gibill.va.gov](http://www.gibill.va.gov) or by calling 1-888-442-4551 for more information. Chapter 31 students should contact their Vocational Rehabilitation counselor.

\_\_\_2. **Every semester: I am required to submit \_\_\_\_\_ document(s)**

❖ After I've registered for classes, I am required to submit a **VA Enrollment Certification Request**

➤ I must notify the NWFS VA Office of any changes to my schedule by submitting an updated VA Enrollment Certification Request

- My status will never be increased without my request; however it will be decreased when I drop courses.

❖ Chapter 33 Post 9/11 GI BILL Students: I must present my **Certificate of Eligibility**

to the cashier after registering each semester to secure my classes.

➤ Failure to do so will result in your classes being DROPPED for nonpayment.

\_\_\_3. If I do not have a Program of Study for the 1<sup>st</sup> semester using VA benefits I understand:

❖ I am responsible for ordering all transcripts, including military, upon enrollment at NWFS.

❖ If my advisor helps pick my classes during my 1st semester, I will ensure that I have not previously completed them. The advisor will not have my transcripts and has no way to know what classes I have completed. This is my responsibility.

❖ VA will NOT pay for duplicate classes I have previously completed (this includes CLEP & DANES)

❖ Once all transcripts have been received and evaluated I will make an appointment with my academic advisor to complete an official Program of Study (POS).

\_\_\_4. **My Program of Study is due to NWFS VAO before my 2<sup>nd</sup> semester**

❖ My classes that were taken during the 1<sup>st</sup> semester MUST be on my POS.

❖ If I take a course that is NOT on my Program of Study, VA will not pay for it.

❖ Failure to return a POS will prohibit certification of classes for future semesters

❖ I can be paid only for courses listed on my approved POS. Any course substitutions or changes in my program must be authorized by the Registrar by submitting a course substitution form through an advisor.

\_\_\_5. College Prep remedial/deficiency courses cannot be any form of distance learning. These are in resident (100% in classroom) only; VA will not pay for hybrid or online preparatory classes.

- ❖ If I take PERT test at NWFSC and test into a preparatory class VA WILL NOT PAY for this if:
  - I have previously completed it
  - I have completed a higher level course previously
  - I am Florida graduate that entered 9th grade in 2003 or later
  - I am active duty military

\_\_\_6. I understand I may be eligible for a VA tuition deferment of up to 60 days only once per academic year. I am responsible for all tuition and fees unless I officially dropped within the established deadline for receipt of a refund. I understand my college registration and VA certification for benefits will be canceled if the deferment is not paid by the deadline. If my deferment is not paid by the due date this revokes my eligibility to use deferments in the future.

\_\_\_7. I understand that after I have submitted all required documents, my paperwork may take up to 30 days processing time in the NWFSC VAO and as many as 60 days with the Department of Veterans Affairs in Muskogee, OK.

\_\_\_8. I understand that the NWFSC VAO communicates with me via my student e-mail address. When the Certification is submitted, students will receive a confirmation message from "VA ONCE" to college e-mail.

\_\_\_9. I understand that to be paid, all Chapter 30 & 1606 veterans must do a monthly verification with the DVA on W.A.V.E. at <https://www.gibill.va.gov/wave/> or by phone at (877) 823-2378.

\_\_\_10. I understand training time (Rate of Pursuit for Chapter 33 students) is determined by the DVA based on enrollment and term length (first day of the session to last day of final exams).

- ❖ BAH payments are issued at the beginning of each month for training that occurred during the previous month
- ❖ Typically the first/last month of BAH are prorated as pay is based on attendance dates.
- ❖ VA will only pay BAH if the student's rate of pursuit is 51% or greater.
- ❖ 100% online will only receive half the national average for BAH
- ❖ Must have 1 traditional (in-resident) class to qualify for the full BAH rate.
- ❖ Hybrid, video conferencing, and independent study classes are classified as online courses-whether fully online or not.

Example: If 12 credit hours is full time for that semester	
12 Credit hours	100% BAH
11 Credit hours	90% BAH
10 Credit hours	80% BAH
9 Credit Hours	80% BAH
8 Credit Hours	70% BAH
7 Credit Hours	60% BAH
6 Credit Hours or less	\$0 BAH

(Print Name)

(Signature)

(Date)

Important Links	
<a href="http://www.benefits.va.gov/gibill/">Department of Veteran Affairs</a>	<a href="http://www.benefits.va.gov/gibill/">http://www.benefits.va.gov/gibill/</a>
<a href="http://www.nwfsc.edu/documents/pdfs/FinancialAid/2014/VA_student_handbook_2014.pdf">Student Veteran Handbook</a>	<a href="http://www.nwfsc.edu/documents/pdfs/FinancialAid/2014/VA_student_handbook_2014.pdf">http://www.nwfsc.edu/documents/pdfs/FinancialAid/2014/VA_student_handbook_2014.pdf</a>
<a href="http://www.nwfsc.edu/Students/PayingforCollege/FinancialAid/veterans.cfm">NWFSC VA Page</a>	<a href="http://www.nwfsc.edu/Students/PayingforCollege/FinancialAid/veterans.cfm">http://www.nwfsc.edu/Students/PayingforCollege/FinancialAid/veterans.cfm</a>
<a href="https://www.ebenefits.va.gov/ebenefits/homepage">eBenefits</a>	<a href="https://www.ebenefits.va.gov/ebenefits/homepage">https://www.ebenefits.va.gov/ebenefits/homepage</a>