

ENC 1101, English
Composition I, 10251,
3 credit hours
Online, Fall 2024

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- Professor: Mr. Colin Lipnicky
- Email: lipnickc@nwfsc.edu
- Phone: 850-863-6540
- Office Hours: Email me to schedule an appointment
- Online Classroom with Gradebook: [Canvas class shell](#)
- Final Exam: Last week of the semester

Course Description

This course introduces students to rhetorical concepts and audience-centered approaches to writing, including composing processes, language conventions and style, and critical analysis and engagement with written texts and other forms of communication.

Objectives

- Students will apply rhetorical knowledge to communicate for a range of audiences and purposes.
- Students will employ critical thinking to analyze forms of communication.
- Students will engage in writing processes that involve drafting, revising, and reflecting.
- Students will effectively integrate and appropriately document selected ideas, themes, and concepts from a variety of print and/or electronic sources.

Goals

- Learn to write competently and confidently in various rhetorical situations.
- Utilize critical thinking to make connections in your writing.
- Engage in writing as a process, from planning to final product.
- Exhibit ability to research and cite sources.

Course Prerequisite

A passing score on the standardized placement test measuring communications/verbal/reading achievement, successful completion of any required developmental English and Reading coursework with a grade of "C" or better, or exemption from placement testing.

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Course Materials

The following textbook is **required**: *The Norton Field Guide to Writing with Readings and Handbook*, 6th edition.

Class Attendance/Participation

Students are expected to participate regularly in this online class, keeping up with all content as it is released and all coursework as it is assigned. The most successful online students set a schedule to log on to the course in Canvas several times per week. Failure to log on and complete required class activities and assignments by the specified due dates will negatively impact your grade.

Students who stop participating in class activities may receive a failing grade, which may impact the receipt of federal aid in subsequent courses. Students traveling for college-approved activities will not be penalized academically but will be responsible for missed work.

Attendance Confirmation

Active participation and academic engagement are expectations of enrollment in this course. Faculty confirm each student's attendance in class after the schedule adjustment period ends. Students who have not attended class or otherwise engaged academically in the course through the submission of an academic assignment or through participation in a curricular activity may be dropped from the course for nonattendance.

Students who are dropped for nonattendance or nonparticipation early in the course may request to be reinstated in the course by contacting their instructor by email. Reinstatement in the course is at the instructor's discretion during the first three weeks of class and is not guaranteed. Reinstatement requests occurring after this three-week period may be submitted to the instructor for consideration; however, additional administrative approval will be required to grant the reinstatement. If you are dropped from a course due to nonattendance and are not granted reinstatement in the course, please contact a Student Success Navigator for assistance.

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Grading Scheme and Procedures

Assignment Categories and Weights

70%	Essay Writing	
	Essay 1: Literacy Narrative Essay	10%
	Essay 2: Response and Analysis Essay	15%
	Essay 3: Argumentative Essay with research	20%
	Essay 4: Solution-Based Essay with research	25%
20%	Other Assignments and Activities	
	Assignments, activities, exercises	
	Discussion Boards	
	Quizzes	
	Planning assignments	
	Self-evaluations	
10%	Final Exam	

Evaluation Criteria and Grading Scale

This course requires students to engage in academic discussion, understand writing for an audience, compose and edit in digital environments, and practice writing as a process with significant investment in research and documentation. Tasks will be evaluated for timeliness, completeness, and correctness. Written work is evaluated in areas including content, focus, organization, and grammar/mechanics. Essays that fall below the minimum requirements for word count, research, or documentation may not earn passing credit. **Read and follow all instructions carefully. Details matter.**

90-100=A 80-89=B 70-79=C 60-69=D 0-59=F

Late Work/Make-up Work

The four essays in this course must be submitted in Canvas by the specified due date to avoid late penalties. Late submissions of essays are accepted for a maximum of five days, with per-day point penalties as follows: one day late, 5 points; two days, 10 points; three days, 15 points; four days, 20 points; five days, 25 points.

All other assignments and tasks should be submitted on time to avoid penalties and ensure acceptance. As a general policy, make-up work is not automatically accepted; however, **communication with the professor regarding illness, emergencies, or other extenuating circumstances is strongly recommended.**

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Instructor Communication

Your NWFSC email is the official communication medium of the College. **Please check your College email regularly** for any class and College notifications. Email is the best way to contact me. When emailing me, please use your college email address and write your email professionally as in a business setting. Barring emergency, I will respond to emails within one business day during the business week (Monday-Friday). Students sending emails over the weekend can expect a reply by the end of business Monday. Students can also use the Inbox messaging feature in Canvas to contact me.

Technical Skills and Specialized Technology

This course is fully online. All instructional content, interaction, activities, and assignment submission takes place over the Internet in Canvas, NWFSC's platform for online learning. Students must provide their own device(s) with which to access and complete this class online. In addition to baseline word processing skills, students will be expected to search the Internet and upload/download files. This course employs lecture capture software to provide students with videos of instructor lectures/PowerPoints/notes/demonstrations, etc., and students are required to watch these. These videos can be viewed with a standard Internet connection. If you encounter any technology challenges using course resources in Canvas, email the Center for Innovative Teaching and Learning at online@nwfsc.edu or call 850-729-6464.

Emergency College Closure

In the event of unusual or extraordinary circumstances, the schedule, requirements, and procedures in this course are subject to change. If the College closes for inclement weather or other emergency, any exams, presentations, or assignments previously scheduled during the closure period will automatically be rescheduled for when the college re-opens. If changes to graded activities are required, students will not be penalized as a result of the adjustments but will be responsible for meeting revised deadlines and course requirements.

Academic Continuity Plan

Northwest Florida State College is dedicated to protecting the health and wellbeing of its students, staff, and faculty. The College is dedicated to working with faculty and students to ensure timely course and program completion during emergencies. In the event of a College closure, the format of this course may be modified to enable completion of the course. Check your college email and Canvas for any updates.

Student Rights, Responsibilities, and Academic Integrity

Students are responsible for adherence to all college policies and procedures, including those related to academic freedom, cheating, classroom conduct, computer/network/email use and other items included in the *Northwest Florida State College Catalog and Student Handbook*. Students should be familiar with the rights and responsibilities detailed in the current *Northwest Florida State College Catalog and Student Handbook*. Plagiarism, cheating, or any other form of academic dishonesty are serious breaches of student responsibilities and may trigger consequences ranging from a failing grade to formal disciplinary action. **NWFSC prohibits the use of AI tools, such as ChatGPT, to generate text that students represent as their own independent creation.**

Academic Integrity Tools

Northwest Florida State College subscribes to **Turnitin**, an online plagiarism detection and prevention service. By enrolling in this class, students are consenting to upload their essays to Turnitin, where they will be checked for plagiarism. Papers submitted to Turnitin may be saved as source documents within this database solely for the purpose of detecting plagiarism in other papers. **All essays submitted in this course are analyzed for plagiarism and originality.**

Student Dispute Resolution

NWFSC aims to deliver high-quality instructional experiences. In the event of a concern regarding a class, students should first attempt to resolve the matter with the instructor. If a resolution cannot be reached following a reasonable effort to resolve the dispute informally, students may seek out additional counsel in Academic Leadership through a formal process by submitting a Formal Grievance/Appeal form. Students seeking to file a Final Grade Grievance must do so within 30 days of the final grade being posted.

Campus Resources

The College is committed to offering quality resources to aid in your success as a student. Review Canvas for information on these resources such as the library, tutoring, testing, military and veteran services, and more.

Accommodation Resources

To obtain disability-related academic accommodations, students with disabilities must contact the Accommodation Resource Center at arc@nwfsc.edu or call 850-729-6014. Upon request of accommodations, students will be asked to provide medical documentation that supports their

disability request. If students are concerned that they may have an undiagnosed, disability-related condition that impacts their academic progress, it is recommended that they see a licensed medical professional for a diagnosis. Please contact the Accommodation Resource Center with any questions or concerns relating to permanent or temporary student disabilities.

Students who have been approved for accommodations through the ARC are encouraged to work with their professor on facilitation. All inquiries and discussions will remain confidential.

Student Counseling Services

Northwest Florida State College has partnered with Bridgeway Center Inc. to provide mental health resources and counseling services to all actively enrolled students. All actively enrolled students are eligible to receive an initial assessment and up to five therapeutic sessions with a Behavioral Health provider at no cost to the student. A menu of services and resources is available at www.nwfsc.edu/studentcounselingservices. Bridgeway Center Confidential Helpline: (850) 833-7500, Select Option 1 - open 24 hours/day.

Student Handbook

The complete NWFSC Student Handbook can be found at <https://catalog.nwfsc.edu/>

Welcome to Class

Thank you for choosing NWFSC for your education—and welcome to this class!