

**2024 - 2025 PAYROLL CALENDAR
PART-TIME HOURLY AND OTHER PERSONNEL (INCLUDING CWSP)**

FROM	TO	PAYDATE
06-16-2024	07-15-2024	07-31-2024
07-16-2024	08-15-2024	08-30-2024
08-16-2024	09-12-2024	09-30-2024
09-13-2024	10-15-2024	10-31-2024
10-16-2024	11-13-2024	11-26-2024
11-14-2024	12-05-2024	12-17-2024
12-06-2024	01-15-2025	01-31-2025
01-16-2025	02-13-2025	02-28-2025
02-14-2025	03-12-2025	03-31-2025
03-13-2025	04-15-2025	04-30-2025
04-16-2025	05-15-2025	05-30-2025
05-16-2025	06-12-2025	06-30-2025
06-13-2025	07-15-2025	07-31-2025

Part-time Hourly Pay Period: Generally runs from the 16th of the month through the 15th of the following month depending on where the weekend falls.

Gross Pay Computation: Hours worked X hourly rate.

COLLEGE CLOSED:

July 4, 2024
September 2, 2024
November 11, 2024

November 27-29, 2024
December 18, 2024 – January 1, 2025
January 20, 2025

March 17-21, 2025
May 26, 2025
July 4, 2025

Timesheets are due in the Payroll Office by the date indicated in the “TO” column above. Time sheets received after that date will be paid in the next month’s payroll.