

Minutes
 Board of Trustees Meeting
 Niceville Campus
 Building 400, Morell Room 302
 November 27, 2018, 3:10 p.m.

Present:

Brian S. Pennington, Chairman
 Rudy Wright, Vice Chairman
 Shane Abbott (via telephone)
 Craig Barker (via telephone)
 Charlotte Flynt
 Reynolds Henderson
 Lori Kelley
 Don Litke
 Hayward Dykes, Board Attorney
 Dr. Devin Stephenson, President

Others present: Randy White, VP for Administrative Services; Cristie Kedroski, VP for College Advancement; Nate Slaton, VP for Student Success; Scott Behrens, VP for Teaching and Learning; Pauline Anderson, Dean, Research, Analytics, and Planning; Jack Capra, Executive Officer/General Counsel; Laura Coale, Executive Director of Strategic Communications; Roberta Mackey, Director, Human Resources; Cole Allen, CIO, Information Technology; Janice Henderson, Director, Learning Resources Center; Anthony Boyer, Principal, Collegiate High School; Michael Erny, Dean, Career Education; Anne Southard, Dean, General Education; Deb Fontaine, Special Assistant to the President, Accreditation; Jeanette Shires, Director, Mattie Kelly Arts Center; Aaron Murray, Executive Director, Campus Safety and Security; Ramsey Ross, Athletic Director; Sam Renfroe, Executive Director, Grant Development; Bill Allison, Director, Professional and Workforce Training; Pam Kaby, Controller; Glenn Barfield, Director, Distance Centers; Stephanie Linard, Executive Director, Academic Records and Enrollment; John Rickard; Director, Physical Plant; Julie Schrodt, Executive Assistant to the President; Mike Griffith, Bay Beacon

Call to Order	Brian S. Pennington, Chairman
Approval of Agenda	The Board of Trustees unanimously approved the Agenda as presented. (Motion: Wright; Second: Kelley; Voted For: Pennington, Wright; Abbott, Barker, Flynt, Henderson, Kelley, Litke).
Approval of Minutes	The Board of Trustees unanimously approved the Regular Meeting Minutes for October 16, 2018, as presented (Motion: Kelley; Second: Litke; Voted For: Pennington, Wright; Abbott, Barker, Flynt, Henderson, Kelley, Litke).

CONSENT AGENDA

The Board of Trustees unanimously approved the following items on the consent agenda (Motion: Litke; Second: Wright; Voted For: Pennington, Wright; Abbott, Barker, Flynt, Henderson, Kelley, Litke):

- Personnel Agenda
- Grants Development Listing

ACTION AGENDA

Instructional Site: Advanced Technology
Center of Excellence

The Board of Trustees unanimously approved the new Advanced Technology Center at the Bob Sikes Airport in Crestview, FL as an instructional site, as presented (Motion: Flynt; Second: Kelley; Voted For: Pennington, Wright; Abbott, Barker, Flynt, Henderson, Kelley, Litke).

INFORMATIONAL/DISCUSSION ITEMS

Department Feature:
Student Success Measures

The Board members received a presentation by Dr. Nate Slaton, Vice President, Student Success, highlighting the progress of technology upgrades and advances made within the Student Success Department.

College Financial Reports

The Board members reviewed the College's monthly Statement of Revenues and Expenses, and the Investment Report for October 2018 as presented.

Chairman's Comments

Chairman Pennington thanked Board Attorney, Hayward Dykes, for his thorough Sunshine Laws Update and Ethics training. He also commended Board members for their participation in the first NWF Board of Trustees Quarterly Evaluation. Seven responses were recorded, and the next assessment will take place following the January Board of Trustees meeting.

President's Report

President Stephenson gave an update on the relief efforts by NWF faculty, staff and students for Hurricane Michael victims. Raider Softball donated and packed Halloween costumes to send to children in effected areas while the Lady Raider Basketball team helped with a toy drive. Raider Baseball helped with cleanup efforts near the

campus of Gulf Coast State College. Raider Athletics and NWF AFC donated all proceeds from opening weekend (November 2nd and 3rd) ticket and concession sales to Gulf Coast State College and Chipola College to aid in relief efforts.

NWF Nursing students volunteered their time to sort and organize donations. NWF's Facilities and Physical Plant teams went to Chipola College in Marianna to assist - to date we have taken 32 pallets to Chipola College, 8 pallets to Cypress and 8 pallets to Mexico Beach.

President Stephenson delivered the following report:

- October 18, Human Resources hosted NWF's annual Health Fair, in which more than 100 employees had the opportunity to visit seven community health partners on campus for health screenings
- October 18, President Stephenson attended the Fisher House Gala as a guest of Randy Wise
- October 19, the President's Leadership Academy convened, featuring Dr. Jay Box, Kentucky Community and Technical College System President; Betty Asher, Owner of Asher-Greenwood Executive Search Consultants; Amy Giles, Owner of Wardrobe Made Simple; and Monica Early, Protocol Trainer
- October 20, Crestview Sister City Day was held at the Sikes Center in conjunction with the city of Crestview and Noirmoutier Village, France
- October 22 & 23, NWF kicked off Achieving the Dream, a multi-year initiative toward student success
- October 24, Student Life held its annual Fall Festival, which was attended by approximately 400 students
- November 1, The Armistead Group and the Foundation hosted the Hospitality Industry Sector meeting to discuss goals and partnership opportunities in the hospitality sector
- November 1, President Stephenson hosted BG Evan Dertien, Commander, 96th Test Wing, Eglin and Col Les Bradfield, Commander, 919th Special Operations Wing, Duke Field for dinner
- November 2, NWF Foundation held the annual Scholars and Donors Luncheon joining donors with their scholarship recipients and congratulating Alumni Award winners

President's Report President Stephenson delivered the following report (cont.):

- November 2, Raider Athletics kicked off the 2018-19 Basketball season with a tailgate and donated proceeds of the opening weekend's ticket and concession sales to Hurricane Michael Relief efforts at Gulf Coast State College and Chipola College
- November 7, President Stephenson and Scottie Smith, Program Director, Welding Department, accepted the Excellence in Welding Award from the American Welding Society at the FABTECH Convention in Atlanta, GA
- November 9, NWF signed an MOU and hosted a ribbon cutting for Healing Paws for Warriors to use land at our Niceville campus to train service dogs for veterans
- November 9, Raider Softball hosted the Chinese National team in a friendly scrimmage
- November 14, Teaching and Learning held a kick-off for the Physical Therapy Assistant Program with local physical therapy professionals
- November 16, President Stephenson attended the Crestview Courthouse Grand Opening
- November 16, President Stephenson attended the Power Source Holiday Luncheon
- November 16, Gulf Power Foundation pledged \$150,000 to assist in the establishment of the Veterans Success Center scheduled to open in Spring 2019

President Stephenson shared the following upcoming events:

- It's a Wonderful Life, Nov 29-30/Dec 1
- Holiday Pops Concert, Dec 7
- President's Speaker Series:
 - Lonnie Johnson, Jan 17
 - Rachel Cruz and Chris Hogan, April 4

AROUND THE ROOM

Trustee Abbott

Mr. Abbott thanked the faculty and staff of Northwest Florida State College for their hard work and increased showing in the local community.

Trustee Barker

Mr. Barker enjoyed the productive discussions and looked forward to reviewing the BOT Quarterly Survey results.

Trustee Flynt

Ms. Flynt expressed displeasure for not receiving a call/email from the NWF Foundation's Major Gifts Campaign Feasibility Study Consultant, the Armistead Group and stated that she has a prior commitment during the upcoming joint Foundation-Trustee meeting on December 5, 2018.

Trustee Henderson

Mr. Henderson believes we are on the right track and asked for a Triumph Grant update.

Trustee Kelley

Ms. Kelley applauded the continuous improvement demonstrated in the Student Success Department as a result of recruiting better talent and increasing NWF's image in the community.


Trustee Litke

General Litke reiterated his positive experience with the NWF Foundation's Major Gifts Campaign Feasibility Study Consultant, the Armistead Group and encouraged all trustees to attend the special joint meeting on December 5, 2018.


Trustee Wright

General Wright offered kudos to the leadership team as a group who are all coming together for continuous improvement.

ADJOURNMENT: The meeting adjourned at 4:26 p.m.



Dr. G. Devin Stephenson, President
Northwest Florida State College
And Corporate Secretary



Brian S. Pennington, Chairman
Board of Trustees
Northwest Florida State College

Please note: Please be advised that if any person decides to appeal any decisions made by the Board of Trustees with respect to any matter considered at the above referenced meeting, a record of such proceedings will be needed, and for such purposes, it may be necessary to ensure the verbatim record of such proceedings.