

Memo

To: Board of Trustees

From: Dr. Devin Stephenson

Date: February 12, 2019

Re: Purchasing Contracts:

1. RFP 2018-2019-01 Evaluation Committee Recommendation Grant Evaluator
2. ITB 2018-2019-02 Invasive Plant Treatment on Coastal Dune Lakes in Walton County

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1. Sealed proposals for **RFP 2018-2019-01 Evaluation Committee Recommendation Grant Evaluator** were opened on Thursday, January 24, 2019 at 2 p.m. The following proposals were received:

- Community Evaluation Solutions, Inc.
- E.B. Howard Consulting
- Miller & Associates
- Shaffer Evaluation Group
- Suntek Industries, Inc.
- WestEd

Based on the analysis of the bids, the committee concluded that Miller & Associates meets bid specifications based on their experience with Title III grants, past performance with grant applications, fees, and references.

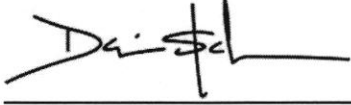
2. Sealed proposals for **ITB 2018-2019-02 Invasive Plant Treatment on Coastal Dune Lakes in Walton County** were opened on Monday, January 28, 2019 at 2 p.m. The following proposals were received:

- 7C's Services, Inc.

Based on the analysis of the bids, the committee concluded that 7C's Services, Inc. meets bid specifications based on their 20+ years' experience in aquatic plant treatment along with maintaining the necessary insurance and licenses. They have a good understanding of the project and are under budgeted cost.

RECOMMENDATION: The NWF State College Board of Trustees approves the both Purchasing contracts: **RFP 2018-2019-01 Evaluation Committee Recommendation Grant Evaluator** and

ITB 2018-2019-02 Invasive Plant Treatment on Coastal Dune Lakes in Walton County, as presented.

A handwritten signature in black ink, appearing to be "D. S. L.", written over a horizontal line.

President

02/12/2019

Date

