

Minutes
 Board of Trustees Meeting
 Niceville Campus
 Building 400, Morell Room 302
 June 18, 2019, 3:07 p.m.

Brian S. Pennington, Chairman
 Rudy Wright, Vice Chairman
 Shane Abbott
 Craig Barker
 Charlotte Flynt
 Reynolds Henderson
 Lori Kelley
 Don Litke
 Hayward Dykes, Board Attorney
 Dr. Devin Stephenson, President

Others present: Randy White, VP for Business Operations and Finance; Cristie Kedroski, VP for College Advancement; Nate Slaton, VP for Student Success; Sasha Jarrell, VP for Teaching and Learning; Pauline Anderson, Dean, Research, Analytics, and Planning; Jack Capra, General Counsel; Laura Coale, Executive Director of Strategic Communications; Roberta Mackey, Executive Director, Human Resources; Cole Allen, CIO, Information Technology; Janice Henderson, Director, Learning Resources Center; Christine Cruickshank, Vice Principal, Collegiate High School; Deborah Fontaine, Special Assistant to the President, Accreditation; Anne Southard, Dean, General Education; Chief Aaron Murray, Executive Director, Campus Safety and Security; Jo Culberson, Officer, NWF-Police Department; Sam Renfroe, Director, Grants Development; Dedria Lunderman, Director, Purchasing; Dr. Deidre Price, Director, Online Learning; Bree Durham, Project Manager, Transfer Education; Aimee Watts, Executive Director, Financial Planning and Scholarships; Jessica Holley, Manager, Completion and Retention; Glenn Barfield, Director, Early Learning Programs; Jeanette Shires, Director, Mattie Kelley Arts Center; Ramsey Ross, Athletic Director; Butch Pierre, Head Coach, Men's Basketball; Clemmy Pierre; James Adams, Manager, Business Services; Drew Bowman, Coordinator, Strategic Communications; Julie Schrod, Executive Assistant to the President; Sarah Bell, Bay Beacon

Call to Order	Brian S. Pennington, Chairman
Approval of Agenda	The Board of Trustees unanimously approved the Agenda as presented. (Motion: Kelley; Second: Flynt; Voted For: Pennington, Wright; Abbott, Barker, Flynt, Henderson, Kelley, Litke).
Approval of Minutes	The Board of Trustees unanimously approved the Regular Meeting Minutes of June 4, 2019 (by prior electronic consent).

CONSENT AGENDA

The Board of Trustees unanimously approved the following items on the consent agenda (Motion: Kelley; Second: Litke; Voted For: Pennington, Wright; Abbott, Barker, Flynt, Henderson, Kelley, Litke):

- Personnel Agenda
- Staff and Professional Development Plan

ACTION AGENDA

- 2019-20 College Budget The Board of Trustees unanimously approved the 2019-20 College Budget, as presented. (Motion: Litke; Second: Kelley; Voted For: Pennington, Wright; Abbott, Barker, Flynt, Henderson, Kelley, Litke).
- 2019-20 Capital Improvement Plan The Board of Trustees unanimously approved the 2019-20 Capital Improvement Plan, as presented. (Motion: Flynt; Second: Henderson; Voted For: Pennington, Wright; Abbott, Barker, Flynt, Henderson, Kelley, Litke).
- 2019-20 College Catalog The Board of Trustees unanimously approved the 2019-20 College Catalog substantive changes, as presented. (Motion: Wright; Second: Kelley; Voted For: Pennington, Wright; Abbott, Barker, Flynt, Henderson, Kelley, Litke).
- NWFSC/Foundation MOU The Board of Trustees unanimously approved the NWFSC/Foundation MOU, as presented. (Motion: Litke; Second: Henderson; Voted For: Pennington, Wright; Abbott, Barker, Flynt, Henderson, Kelley, Litke).
- Foundation Bylaws/Policies The Board of Trustees unanimously approved the Foundation Bylaws/Policies, as presented. (Motion: Wright; Second: Abbott; Voted For: Pennington, Wright; Abbott, Barker, Flynt, Henderson, Kelley, Litke).
- Facility Naming The Board of Trustees unanimously approved Facility Naming opportunities as a component of the Foundation's Major Gifts Campaign, as presented. (Motion: Abbott; Second: Kelley; Voted For: Pennington, Wright; Abbott, Barker, Flynt, Henderson, Kelley, Litke).
- Foundation Endowments The Board of Trustees unanimously approved the Brian and Kim Pennington Scholarship Endowment, as presented. Due to a conflict of interest, Chairman Pennington withheld his vote. (Motion: Kelley; Second: Barker; Voted For: Wright; Abbott, Barker, Flynt, Henderson, Kelley, Litke; Recused: Pennington).

- 2019-20 MKAC Series The Board of Trustees unanimously approved the 2019-2020 Mattie Kelly Arts Center Series, as presented. (Motion: Barker; Second: Kelley; Voted For: Pennington, Wright; Abbott, Barker, Flynt, Henderson, Kelley, Litke).
- President's Contract The Board of Trustees unanimously approved President Stephenson's Contract with the following amendments: term extension to June 30, 2022; \$250,000 annual base salary and \$100,000 in Deferred Compensation deposited into a Tax-sheltered Annuity on July 1, 2024 should he meet the terms and conditions of his employment contract. (Motion: Litke; Second: Kelley; Voted For: Pennington, Wright; Abbott, Barker, Flynt, Henderson, Kelley, Litke).
- 2019-20 Board Organization The Board of Trustees unanimously approved the 2019-20 Organization of the Board. Chairman Brian S. Pennington was nominated to continue as Board Chair for 2019-20, being his 8th year as Chairman of the Board. Ms. Lori Kelley was nominated to serve as the Vice Chair for 2019-20 (Motion: Barker; Second: Wright; Voted For: Pennington, Wright; Abbott, Barker, Flynt, Henderson, Kelley, Litke).

INFORMATIONAL/DISCUSSION ITEMS

- 2019-20 College Org Charts The Board members reviewed the College's 2019-20 Organizational Charts as presented.
- College Financial Reports The Board members reviewed the College's monthly Statement of Revenues and Expenses, and the Investment Report for May 2019 as presented.
- Spring 2019 Textbook Report The Board members reviewed the Spring 2019 Text book Report as presented.
- Trustee Liaison Updates Trustee Litke provided a report on Foundation activities highlighting total assets valued more than \$52 million. The Major Gifts Campaign is seeking 100% participation from the 33-member leadership team comprised of the Foundation Board and Board of Trustees. To date, there the Major Gifts Campaign has garnered \$2.2 million in gifts and pledges.

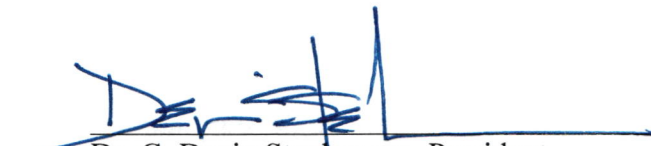
Vice Chairman Wright gave a report on ISP activities and highlighted the importance of the Senior Capstone projects completed by Collegiate High School Seniors.

Chairman's Comments Chairman Pennington encouraged all Trustees to complete the Annual Board of Trustee Survey.

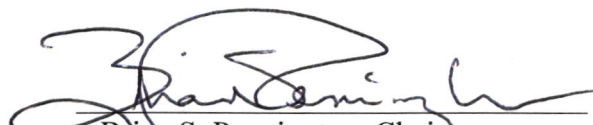
President's Report President Stephenson delivered the following report:

- June 5, President Stephenson presented at the Northwest Florida Career Pathways Regional Forum held on our campus
- June 8, Susan Myers Learning Resources Center signage was unveiled on Building 500 as part of her planned gift
- June 10-20, Northwest Florida State College hosted approximately 300 3rd-8th graders at Kids On Campus with record enrollments
- June 10, President Stephenson attended the SACSCOC Annual Summer meeting as a Trustee
- June 12, Head Softball Coach Andy Lee joined the College
- June 12, Dr. Deborah Kish joined the College as our next Vice President for Teaching and Learning

ADJOURNMENT: The meeting adjourned at 5:28 p.m.



Dr. G. Devin Stephenson, President
Northwest Florida State College
And Corporate Secretary



Brian S. Pennington, Chairman
Board of Trustees
Northwest Florida State College

Please note: Please be advised that if any person decides to appeal any decisions made by the Board of Trustees with respect to any matter considered at the above referenced meeting, a record of such proceedings will be needed, and for such purposes, it may be necessary to ensure the verbatim record of such proceedings.