

Minutes  
 Board of Trustees Meeting  
 Held Virtually  
 April 21, 2020, 3:15 p.m.

Brian S. Pennington, Chair  
 Lori Kelley, Vice Chair  
 Shane Abbott  
 Craig Barker  
 Charlotte Flynt  
 Reynolds Henderson  
 Don Litke  
 Rudy Wright  
 Hayward Dykes, Board Attorney  
 Dr. Devin Stephenson, President

Others present: Randy White, VP for Business Operations and Finance; Cristie Kedroski, Senior Vice President; Nate Slaton, VP for Student Success; Pauline Anderson, Dean, Research, Analytics, and Planning; Jack Capra, General Counsel; Cole Allen, Chief Information Officer; Bill Allison, Director, Professional and Workforce Training; Mariam Dittmann, Executive Director, Institutional Effectiveness; Michael Erny, Dean, Career Education; Chief Aaron Murray, Executive Director, Campus Safety and Security; Stephanie Linard, Executive Director, Academic Records and Enrollment; Sam Renfro, Director, Grants Development; Sam Jones, Director, Facilities; Deidre Price, Dean, Academic Strategies, Innovation & Support; Dean Allen, Assistant Professor, Humanities, Arts Center; Dana Stephens, Dean of Arts and Sciences; Charlotte Kuss, Dean of Health Sciences & Public Safety; Roberta Mackey, Executive Director, Human Resources; Dedria Lunderman, Director, Purchasing; Ramsey Ross, Athletic Director; Ed Rosentel, Executive Director, Finance and Accounting; Jeanette Shires, Director, Mattie Kelley Arts Center; Susan DeSmith, Director, Physical Therapist Assistant Program; Carter Caywood, Executive Director, Student Success Navigation; Hannah Neville, Grants Management Coordinator; Donna Pierson, Assistant Professor of American Sign Language; Julie Cotton, Director, Hospitality & Tourism Management; Caitlin Robertson, Director, Medical Laboratory Technology Program; Jerry Ann Chancellor, Events Specialist; Principal, Anthony Boyer, Collegiate High School/Dual Enrollment; Julie Schrodt, Executive Director, Strategic Communications; Valerie Rojas, Executive Assistant to the President; Mike Griffith, Reporter, Bay Beacon

Call to Order	Brian S. Pennington, Chair
Approval of Agenda	The Board of Trustees unanimously approved the Agenda (Motion: Abbott; Second: Litke; Voted For: Pennington; Barker; Flynt; Wright; Abbott, Henderson, Kelley, Litke).
Approval of Minutes	The Board of Trustees unanimously approved the Regular Meeting Minutes of February 18, 2020 (by prior electronic consent).

**CONSENT AGENDA**

The Board of Trustees unanimously approved the following items on the consent agenda (Motion: Abbott; Second: Litke; Voted For: Pennington; Barker; Flynt; Wright; Abbott, Henderson, Kelley, Litke):

- Personnel Agenda
- Asset Retirement Listing

**ACTION AGENDA**

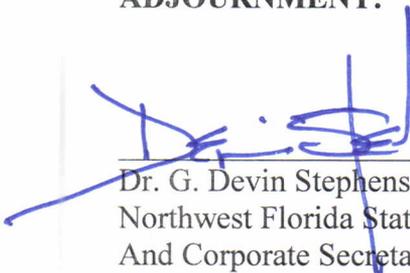
Board Policies	<p>The Board of Trustees unanimously approved Board Policies:</p> <ul style="list-style-type: none"> <li>• TL 15.00 Definition of a Credit Hour (revision)</li> <li>• HR 22.00: Child Abuse Reporting (revision)</li> <li>• HR 24.00: Sexual Abuse/Violence Prevention</li> </ul> <p>(Motion: Kelley; Second: Henderson; Voted For: Pennington, Wright; Abbott, Barker, Flynt, Henderson, Kelley, Litke)</p>
Physical Therapist Assistant Program	<p>The Board of Trustees unanimously approved the Physical Therapist Assistant Program (PTA) Curriculum Plan and Selective Admissions Criteria, as presented. (Motion: Abbott; Second: Henderson; Voted For: Pennington, Wright; Abbott, Flynt, Barker, Henderson, Kelley, Litke)</p>
Medical Lab Technology Program	<p>The Board of Trustees unanimously approved the Medical Laboratory Technology Program (MLT) AS Curriculum Plan and Selective Admissions Criteria, as presented. (Motion: Abbott; Second: Henderson; Voted For: Pennington, Wright; Abbott, Flynt, Barker, Henderson, Kelley, Litke)</p>
Strategic Plan & Measures of Excellence	<p>The Board of Trustees unanimously approved the Strategic Plan &amp; Measures of Excellence, as presented. (Motion: Henderson; Second: Kelley; Voted For: Pennington, Wright; Abbott, Barker, Flynt, Henderson, Kelley, Litke)</p>

**INFORMATIONAL/DISCUSSION ITEMS**

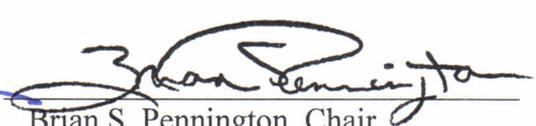
College Financial Reports	<p>The Board members reviewed the College's monthly Statement of Revenues and Expenses, and the Investment Report for February and March, 2020, as presented.</p>
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Purchases over \$65,000	The Board members reviewed the Purchases over \$65,000 since February 18, 2020, not requiring Board approval as presented.
Chair's Comments	Chair Pennington informed the board that the President's Evaluation will be on the May Board agenda.
President's Report	President Stephenson informed the Board of the passing of Jeff Porter, Instructor of Welding.

**ADJOURNMENT:** The meeting adjourned at 4:37 p.m.



Dr. G. Devin Stephenson, President  
Northwest Florida State College  
And Corporate Secretary



Brian S. Pennington, Chair  
Board of Trustees  
Northwest Florida State College

Please note: Please be advised that if any person decides to appeal any decisions made by the Board of Trustees with respect to any matter considered at the above referenced meeting, a record of such proceedings will be needed, and for such purposes, it may be necessary to ensure the verbatim record of such proceedings.