



April Meeting Minutes

Northwest Florida State College

Apr 16, 2024 at 3:00 PM CDT

@ Raider Central, Building 400, Morell Room 302, Niceville Campus, 100 College Boulevard E, Niceville, Florida 32578

Attendance

Trustees:

Cory Fosdyck, Rhea Goff, Megan Harrison, Lori Kelley, Don Litke, Tanner Peacock, Jon Ward, Rudy Wright

Board Attorney:

Hayward Dykes

NWFSC President:

Devin Stephenson

NWFSC Faculty/Staff:

Melissa Wolf, Chris Nida, Jeanette Shires, Tony Borella, Aaron Murray, Roberta Mackey, Rhonda Springfield, Kevin Brown, Aimee Watts, Chris Stowers, Sandy Arteaga, Charlotte Kuss, Jeff McGill, Ramsey Ross, Steven Hough, J. Wren Supak, Heather Dietzold, Chris Gabers, Jenna Sheffield, Clint Mahle, Olivia Danner, Tanner McKinley, Bryan Brooks, Cole Allen, Whitney Rutherford, Cristie Kedroski, Henry Mack, Tanner McKnight, Avery Burks, Abdiel Alvarado-Pabon

Guests:

Connor Kilroy, Ralph Ellis, Karissa Grant, Genesis Jimenez, Arya Patel, Jenna Cyrus, Lillian Roller, Gabriela Kelly, Mary Vanderkooy, Nyeli Reyes, Jayden Munoz, Joshua Fillion, Joselin Cardenas, Patrick McCarthy, Tom Miller, Kav Tucker

II. Board of Trustees

- A. Call to Order - 3:17 pm
- B. Approval of Agenda

Motion: The Board of Trustees approves the Agenda, as presented.

Motion moved by Cory Fosdyck and motion seconded by Jon Ward. Vote for: Fosdyck, Goff, Harrison, Litke, Kelley, Peacock, Ward, Wright

- C. Public Comments
- D. Old Business
- E. New Business

1. Consent Agenda

Motion: The Board of Trustees approves the Consent Agenda, as presented.

Motion moved by Don Litke and motion seconded by Rhea Goff.

Vote for: Fosdyck, Goff, Harrison, Litke, Kelley, Peacock, Ward, Wright

a. Regular Meeting Minutes

 [2024 02.20 BOT Minutes DRAFT.pdf](#)

b. Personnel Agenda

 [Personnel Agenda Memorandum.docx](#)

 [Personnel Agenda BOT.xlsx](#)

 [Open Position Report BOT.xlsx](#)

2. Action Items

a. South Walton Campus Facilities Expansion Update (Presenters: Kav Tucker, SCHS Board Chair, Patrick McCarthy, Seaside School Foundation President)

 [South Walton Expansion Update April 2024 Memorandum.docx](#)

 [Foundation-School Assignment of Lease.docx](#)

 [The Seaside School Foundation Donor Activity Report 4.01.2024.pdf](#)

Motion: The Board of Trustees approves the assignment and assumption of the lease and MOU from the Seaside School Foundation to the Seaside Neighborhood School, as presented.

Motion moved by Jon Ward and motion seconded by Tanner Peacock. Vote for: Fosdyck, Goff, Harrison, Litke, Kelley, Peacock, Ward, Wright

Motion: The Board of Trustees approves the pause of construction until review of funding.

Motion moved by Rudy Wright and motion seconded by Don Litke. Vote for: Litke, Wright

Vote Against: Fosdyck, Goff, Harrison, Kelley, Peacock, Ward

Motion defeated.

b. 2024-2025 Dual Enrollment Articulation Agreements (Presenters: Cristie Kedroski)

 [2024-2025 Dual Enrollment Articulation Agreement Memorandum.docx](#)

 [Dual Enrollment Articulation Agreement Master Template.docx](#)

Motion: The Board of Trustees approves the dual enrollment articulation agreements for Academic Year 2024-2025, as presented.

Motion moved by Jon Ward and motion seconded by Rhea Goff.
Vote for: Fosdyck, Goff, Harrison, Litke, Kelley, Peacock, Ward, Wright

- c. 2024-2025 College Catalog

 [2024-2025 Catalog Memorandum.docx](#)

 [2024-2024 Catalog Changes Summary.docx](#)

Motion: The Board of Trustees approves the amendments to the College's Catalog, as presented.

Motion moved by Don Litke and motion seconded by Rhea Goff.
Vote for: Fosdyck, Goff, Harrison, Litke, Kelley, Peacock, Ward, Wright

- d. Purchases Over \$325,000 (Presenters: Tanner McKnight)

 [Purchases over \\$325,000 April 2024 Memorandum.docx](#)

 [Purchases over \\$325,000 April 2024 Spreadsheet.pdf](#)

Motion: The Board of Trustees approves the listed purchases of more than \$325,000, as presented.

Motion moved by Jon Ward and motion seconded by Rhea Goff.
Vote for: Fosdyck, Goff, Harrison, Litke, Kelley, Peacock, Ward, Wright

3. Informational/Discussion Items
















- a. Presentation: Student Advisory Board

- b. Policy Revision: TL 14.00 Employment Contracts for Full-Time Faculty (Presenters: Henry Mack)

 [TL 14.00 Employment Contracts for Full-Time Faculty Memorandum.docx](#)

 [TL 14.00 Employment Contracts for Full-Time Faculty Supporting Materials.docx](#)

- c. Augmented and Virtual Reality Training Partnership (Presenters: Henry Mack)

-  [Augmented and Virtual Reality Training Partnership Memorandum.docx](#)
- d. Grants Development Listing (Presenters: Cristie Kedroski)
 [Grants Development Listing Memorandum.docx](#)
 [Grants Development Listing March 2024.pdf](#)
- e. Legal Claims Listing (Presenters: Whitney Rutherford)
 [Legal Claims Listing Memorandum.docx](#)
 [Legal Claims Listing Supporting Materials April 2024.pdf](#)
- f. Niceville Campus Construction Updates (Presenters: Tanner McKnight)
 [Niceville Construction Updates.docx](#)
- g. Solicitations Progress Listing and Item(s) for Review (Presenters: Tanner McKnight)
 [Solicitations Listing April 2024 Memorandum.docx](#)
 [Solicitations Listing April 2024 Spreadsheet.xlsx](#)
- h. Purchasing Expenditures over \$65,000 Not Requiring Board Approval (Presenters: Tanner McKnight)
 [Purchases over \\$65,000 Not Requiring Board Approval Memorandum.docx](#)
 [Purchases over \\$65,000 Not Requiring Board Approval Spreadsheet.xlsx](#)
- i. Change Orders Over \$325,000 (Presenters: Tanner McKnight)
 [Change Orders over \\$325,000 Memorandum.docx](#)
- j. Financial Report (Presenters: Tanner McKnight)
 [Financial Report Memorandum.docx](#)
 [FY24 Feb 2024 Board Financial Report.pdf](#)
 [FY24 Mar 2024 Board Financial Report.pdf](#)
 [Financial Summary and Forecast.pdf](#)
- k. Chair's Comments (Presenters: Lori Kelley)
 Presidential Search Discussion
 Chair Kelley suggested the Board move forward with looking for an Executive Search Firm to assist in the search for the next President of NWFSC and discussed an overview of the process ahead. The Board presented consensus on the chair's suggestion, and the College will provide the Board with options to be considered and voted on.

I. President's Report (Presenters: Devin Stephenson)

4. Announcements

 [Announcements.docx](#)

F. Adjourn - 5:25 pm



Dr. G. Devin Stephenson, President
Northwest Florida State College
and Corporate Secretary



Lori Kelley, Chair
Board of Trustees
Northwest Florida State College

Please be advised that if any person decides to appeal any decisions made by the Board of Trustees with respect to any matter considered at the above referenced meeting, a record of such proceedings will be needed, and for such purposes, it may be necessary to ensure the verbatim record of such proceedings.